

National Client Protection Organization Workshop Assistance Program



The Workshop Assistance Program is an award program established by NCPO to assist NCPO members, administrators, and trustees in attending and participating in NCPO sponsored workshops and the annual ABA Client Protection Form.

The maximum award amount is \$1,000.00 per event for travel expenses and the awardee(s) shall also receive complimentary registration to the NCPO workshop or the ABA National Forum on Client Protection.

Instructions

Applicants may submit a completed application on a rolling basis; however, applications are strongly encouraged to be submitted at least sixty (60) days prior to the start of the workshop or forum.

Applicants should reference the following factors for consideration which include, but are not limited, to the following:

- Financial need
- Assets and operating budget of the organization
- Inability to have the costs covered by the governing body
- Prior attendance at NCPO sponsored events
- Length of tenure as member, administrator, or trustee
- Prior attendance at any NCPO sponsored events
- Awardees must make their own travel arrangements and submit receipts or invoices for reimbursement.

**Please submit questions and the completed application
by email to info@ncpo.org**

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**Applicant Information:**

Name: _____

Position/Job Title: _____

Organization/Fund: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

Membership Status: Individual Organization

Organizational Information:

Current annual operating budget: _____

Assets: _____

Number of staff: _____

Have you or any member of your organization previously received a
workshop assistance award? Yes NoIf yes, please provide their name, title or role with your organization, and the
date of the event: _____

Personal Statement: What benefits do you believe your organization will gain from your attendance at this event?

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Statement of Circumstances: Please provide additional information regarding your organization's inability or limitations to fund or support your attendance at an NCPO sponsored event

Is there anything else you would like the NCPO workshop assistance committee to know about you and your organization?

Certification

Signature: _____ Date Submitted: _____

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